



HIGHLANDS RANCH

COMMUNITY ASSOCIATION

2021 Board of Directors Candidate Data Form

Name: Monica A. Wasden

Address: 3081 White Oak Trail, Highlands Ranch, CO 80129

Telephone: 303-683-5549

Email Address: jmiwasden@aol.com

Date you purchased your home in Highlands Ranch: 6/1994

Summarize your background:

I have lived in Highlands Ranch since 1994, raised my son here and love being a part of the Highlands Ranch and Douglas County community.

I have a long history as a volunteer and community leader in both HRCA as a Board member, Delegate and Chair of the RAC and in Douglas County as Chair of PSAC, Chair of the Douglas County Fair & Rodeo Foundation, Board President of the Women's Crisis Center in addition to many other educational, political and non-profit organizations.

I was a small business owner for 20 years and I have spent the last six years in the corporate sector. Additionally, I have planned community events, galas and fundraisers for a variety of non-profit organizations for 32 years.

Briefly state your reasons for seeking a position on the Board of Directors for the Highlands Ranch Community Association and any other qualifications that might be an asset to the HRCA:

I have been a volunteer to the HRCA for many years. I have a wealth of institutional knowledge and believe the HRCA has a lot of opportunities for growth and improvement in the years to come. I believe I have the knowledge and experience to be a part of the leadership team helping to set the HRCA's direction and goals moving forward.

Have you ever served as a volunteer for the HRCA? If so, in what capacity, and for how long?

HRCA Board Member, 2 years

HRCA Delegate, approximately 19+ years

HRCA Chair of the RAC, 12 years

What issues do you think are most important to the future of the HRCA and Highlands Ranch?

Expansion of outdoor recreation and facilities in the backcountry that can be used to generate revenue.

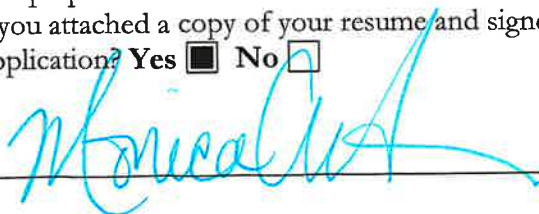
Planning for community needs and facility updates moving forward after Bond payoff and the impact on assessments.

Technology improvements need continual review.

Please answer the following questions:

1. Will you have the time required to fulfill the duties of this position? Yes ☒ No ☐
(Community Declaration, Section 4.2 & Bylaws Sections VII and VIII)
2. Will you be able to attend the necessary evening meetings? Yes ☒ No ☐
3. Are you able to be contacted during business hours? Yes ☒ No ☐
4. Do you object to your phone numbers being available to Highlands Ranch Residents?
Yes ☐ No ☒
5. Are you prepared to fulfill the term until March of 2022? Yes ☒ No ☐
6. Have you attached a copy of your resume and signed duties and responsibilities document to this application? Yes ☒ No ☐

Signature:



Date: 1/15/2024

Copies of this candidate data form may be made available to all residents and may be published in various newsarticles and HRCA Correspondence.

The Candidate Form is also available online at www.hrcaonline.org

Please mail or drop off application and resume by September 3, 2021 to:

**The Highlands Ranch Community Association, Attn: Board Elections,
9568 University Blvd. Highlands Ranch, CO 80126**

Or by email to annie.vincent@hrcaonline.org

MONICA A. WASDEN

3081 White Oak Trail, Highlands Ranch, CO 80129

monicawasden@gmail.com · 303-683-5549

SKILLS

- Production/Operations management
- Call center management
- Contract negotiation/management
- Client/customer relations
- Legal/loan documents preparation
- Accounts payable/receivable
- Budgeting/Budget preparation
- Bookkeeping
- Financial Analysis/reporting
- HR/Payroll
- Event Management
- Fundraising/Donor Development

EXPERIENCE

2019 – Present **Fortune 500 Companies**

All day-to-day operations including financial analysis, financial reporting, budgeting, A/R, A/P and goal setting. Staffing, customer relations, inventory control/ordering, merchandising, payroll, benefits, human resources, management of employees, management of multiple client contracts in several states. Client program expansions, contract extensions and various corporate reporting and spend control initiatives.

1997- 2019 **Small Business Owner**

President: All day-to-day operations including finance A/R, A/P, invoicing, customer relations, credit evaluation, financial analysis, budget preparation, inventory control/ordering, production management, payroll, benefits, human resources, management of staff

EDUCATION

NAMP/NMLS License

Notary Signing Agent Certification, Notary License

Private Investigator and PI Agency License, State of Arizona

Butte College Pre-Law Major, Paralegal Certificate

ACTIVITIES

2000-Present BOD/Delegate, **HIGHLANDS RANCH COMMUNITY ASSOCIATION**

2013-2019 Chairperson, **DOUGLAS COUNTY FAIR FOUNDATION**

2009-2016, Chairperson, **DOUGLAS COUNTY PUBLIC SAFETY ADVISORY COMMITTEE**

1999-2004 President, **WOMENS CRISIS CENTER/VIOLENCE PREVENTION INSTITUTE**